**Please review the following updated standard operating procedures (as printed in the 2019 directory)  with regards to social events prior to clicking on a link below to RSVP:**  
  
3.1  The membership shall be notified of social events via physical postings at the club, e-mail, or a posting on the association’s website.  
3.2  Reservations and Cancellations shall be made via the link that is sent to the membership via e-mail, and or posted on the organization’s official website.  In rare and temporary circumstances where members do not have access to the internet between the posted date and the deadline, members may contact the managers via phone to assist them with online reservations and cancellations.    
3.3  Please note that ALL attending should sign up via the link, including the hosts.  One of the hosts should be assigned to sign up band members, and or kitchen staff if you plan to feed them.  ALL meals must be accounted for, even if they will be not charged. There will be a place to note that this meal should not be charged.  The google doc will be the official count of how many meals to prepare.  
3.4  Unless otherwise posted, the deadline for reservations for all social events is 48 hours prior to the start time of the event.  
3.5  ALL reservations and cancellations will use the same link, but please note:  
3.5.1      Reservations prior to the deadline will be confirmed via an automatic reply from google.  
3.5.2      Reservations after the deadline will generate an auto reply that confirms we have received your request.   You will be placed on a waiting list. Do NOT attend the event unless you receive a 2nd email confirming that you have been moved from the waiting list to the attending list.    
3.5.3      Cancellations after the deadline will still be charged the full amount unless your reservation is taken by someone on the waiting list.    
3.6  Final notes:  
3.6.1      Please do not contact the hosts directly to sign up or cancel your reservation.  The current system has been put in place to ensure accurate record keeping and fairness for all members.  
3.6.2      Questions or concerns, use same event link.  There will be a place to enter your concern. The board secretary will be notified immediately and can expedite your needs.